


July 23, 1941

My dear Colonel Donovan:

In your capacity as Coordinator of Information, which position I established by Order of July 11, 1941, you will receive no compensation, but shall be entitled to actual and necessary transportation, subsistence, and other expenses incidental to the performance of your duties.

Sincerely yours,



Colonel William J. Donovan  
State Department Building  
Washington, D. C.

NSC review(s) completed.

ADMINISTRATIVE ORDER OF MAY 25, 1940

ESTABLISHING THE OFFICE FOR EMERGENCY MANAGEMENT IN THE EXECUTIVE  
OFFICE OF THE PRESIDENT AND PRESCRIBING REGULATIONS GOVERNING ITS  
ACTIVITIES

WHEREAS, I find there is a threatened national emergency;

NOW, THEREFORE, By virtue of the authority vested in me by the Constitution and the Statutes, and in pursuance of Part I of Executive Order No. 8248 of September 8, 1939, it is hereby ordered as follows:

Section 1. There is established in the Executive Office of the President an office to be known as the Office for Emergency Management which shall be under the direction of one of the Administrative Assistants to the President, to be designated by the President.

Section 2. The Office for Emergency Management shall:

(a) Assist the President in the clearance of information with respect to measures necessitated by the threatened emergency.

(b) Maintain liaison between the President and the Council of National Defense and its Advisory Commission, and with such other agencies, public or private, as the President may direct, for the purpose of securing maximum utilization and coordination of agencies and facilities in meeting the threatened emergency;

(c) Perform such additional duties as the President may direct.

Franklin D. Roosevelt

The White House

May 25, 1940

DESIGNATING A COORDINATOR OF INFORMATION

By virtue of the authority vested in me as President of the United States and as Commander in Chief of the Army and Navy of the United States, it is ordered as follows:

1. There is hereby established the position of Coordinator of Information, with authority to collect and analyze all information and data, which may bear upon national security; to correlate such information and data, and to make such information and data available to the President and to such departments and officials of the Government as the President may determine; and to carry out, when requested by the President, such supplementary activities as may facilitate the securing of information important for national security not now available to the Government.
2. The several departments and agencies of the government shall make available to the Coordinator of Information all and any such information and data relating to national security as the Coordinator, with the approval of the President, may from time to time request.
3. The Coordinator of Information may appoint such committees, consisting of appropriate representatives of the various departments and agencies of the Government, as he may deem necessary to assist him in the performance of his functions.
4. Nothing in the duties and responsibilities of the Coordinator of Information shall in any way interfere with or impair the duties and responsibilities of the regular military and naval advisers of the President as Commander in Chief of the Army and Navy.
5. Within the limits of such funds as may be allocated to the Coordinator of Information by the President, the Coordinator may employ necessary personnel and make provision for the necessary supplies, facilities, and services.
6. William J. Donovan is hereby designated as Coordinator of Information.

(Signed) Franklin D. Roosevelt

THE WHITE HOUSE

July 11, 1941

MILITARY ORDER

OFFICE OF STRATEGIC SERVICES

By virtue of the authority vested in me as President of the United States and as Commander-in-Chief of the Army and Navy of the United States, it is ordered as follows:

1. The office of Coordinator of Information established by Order of July 11, 1941,<sup>1</sup> exclusive of the foreign information activities transferred to the Office of War Information by Executive Order of June 13, 1942, shall hereafter be known as the Office of Strategic Services, and is hereby transferred to the jurisdiction of the United States Joint Chiefs of Staff.

2. The Office of Strategic Services shall perform the following duties:

a. Collect and analyze such strategic information as may be required by the United States Joint Chiefs of Staff.

b. Plan and operate such special services as may be directed by the United States Joint Chiefs of Staff.

3. At the head of the Office of Strategic Services shall be a Director of Strategic Services who shall be appointed by the President and who shall perform his duties under the direction and supervision of the United States Joint Chiefs of Staff.

4. William J. Donovan is hereby appointed as Director of Strategic Services.

5. The Order of July 11, 1941 is hereby revoked.

Franklin D. Roosevelt,  
Commander-in-Chief.

THE WHITE HOUSE,  
June 13, 1942.

(F. R. Doc. 42-5595; Filed, June 15, 1942; 12:21 p. m.)

<sup>1</sup> 6 F. R. 3422.

(15609)

ADMINISTRATIVE ORDER OF JANUARY 7, 1941

FURTHER DEFINING THE STATUS AND FUNCTIONS OF THE OFFICE  
FOR EMERGENCY MANAGEMENT

WHEREAS Executive Order No. 8248, dated September 8, 1939, provides, in part, as follows:

"There shall be within the Executive Office of the President the following principal divisions, namely: (1) The White House Office, (2) the Bureau of the Budget, (3) the National Resources Planning Board, (4) the Liaison Office for Personnel Management, (5) the Office of Government Reports, and (6) in the event of a national emergency, or threat of a national emergency, such office for emergency management as the President shall determine";

AND WHEREAS the Office for Emergency Management was formally established by Administrative Order of May 25, 1940, and it is deemed advisable to modify the said order and further define the duties and functions of the said office;

NOW, THEREFORE, by virtue of the authority vested in me by the Constitution and the Statutes, and in pursuance of Part I of the aforesaid Executive Order of September 8, 1939, it is hereby ordered as follows:

1. The Office for Emergency Management shall have the following duties and functions:

(a) To advise and assist the President in the discharge of extraordinary responsibilities imposed upon him by any emergency arising out of war, the threat of war, imminence of war, flood, drought, or other condition threatening the public peace or safety.

(b) To serve as a division of the Executive Office of the President, with such subdivisions as may be required, through which the President, during any emergency, may coordinate and supervise and, in appropriate cases, direct the activities of agencies, public or private, in relation thereto.

(c) To serve as a channel of communication between such agencies and the President concerning emergency activities, to keep the President currently advised of their progress, to assemble and analyze information concerning additional measures that should be taken, and to assist in the preparation of recommendations for any necessary legislation.

(d) To provide and maintain liaison during any such emergency with other divisions of the Executive Office of the President and with other agencies, public or private, for the purpose of bringing about maximum utilizations and coordination of their services and facilities.

(e) To advise and assist the President upon or before termination of any such emergency with respect to any measures that may be needful to facilitate a restoration of normal administrative relations and to ameliorate the consequences of the emergency.

(f) To perform such other duties and functions with respect to any such emergency as the President may from time to time direct.

2. The work and activities of the following-named agencies, and such other agencies as the President may from time to time designate, shall be coordinated in and through the Office for Emergency Management under the direction and supervision of the President.

EXECUTIVE ORDER 9182CONSOLIDATING CERTAIN WAR INFORMATION FUNCTIONS INTO  
AN OFFICE OF WAR INFORMATION

In recognition of the right of the American people and of all other peoples opposing the Axis aggressors to be truthfully informed about the common war effort, and by virtue of the authority vested in me by the Constitution, by the First War Powers Act, 1941, and as President of the United States and Commander in Chief of the Army and Navy, it is hereby ordered as follows:

1. The following agencies, powers, and duties are transferred and consolidated into an Office of War Information which is hereby established within the Office for Emergency Management in the Executive Office of the President:

a. The Office of Facts and Figures and its powers and duties.

b. The Office of Government Reports and its powers and duties.

c. The powers and duties of the Co-ordinator of Information relating to the gathering of public information and its dissemination abroad, including, but not limited to, all powers and duties now assigned to the Foreign Information Service, Outpost Publications, and Pictorial Branches of the Co-ordinator of Information.

d. The powers and duties of the Division of Information of the Office for Emergency Management relating to the dissemination of general public information on the war effort, except as provided in paragraph 10.

2. At the head of the Office of War Information shall be a Director appointed by the President. The Director shall discharge and perform his functions and duties under the direction and supervision of the President. The Director may exercise his powers, authorities, and duties through such officials or agencies and in such manner as he may determine.

3. There is established within the Office of War Information a Committee on War Information Policy consisting of the Director as Chairman, representatives of the Secretary of State, the Secretary of War, the Secretary of the Navy, the Joint Psychological Warfare Committee, and of the Coordinator of Inter-American Affairs, and such other members as the Director, with the approval of the President, may determine. The Committee on War Information Policy shall formulate basic policies and plans on war information and shall advise with respect to the development of coordinated war information programs.

4. Consistent with the war information policies of the President and with the foreign policy of the United States, and after consultation with the Committee on War Information Policy, the Director shall perform the following functions and duties:

(a) The Council of National Defense, the Advisory Commission to the Council of National Defense and all subordinate bodies and agents of the Council and Commission.

(b) Defense Communications Board.

(c) Office of Production Management (to be created immediately hereafter<sup>1</sup>).

3. Provision may be made in the Office for Emergency Management for liaison facilities and for the maintenance of routine office services required in the conduct of the work and activities of the agencies coordinated through or established in the Office for Emergency Management.

4. Any provisions of the Administrative Order of May 28, 1940 establishing the Office for Emergency Management inconsistent with this order are hereby superseded by this order.

Franklin D. Roosevelt

The White House

January 7, 1941

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<sup>1</sup>See E.O. 8629

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respectively may also be exercised through any other officer or officers or civilian officials of the War or the Navy Departments or the United States Maritime Commission. The Secretary of War, the Secretary of the Navy, or the United States Maritime Commission may confer upon any officer or officers of their respective departments, or civilian officials thereof, the power to make further delegations of such powers within the War and the Navy Departments, and the United States Maritime Commission.

2. The contracts hereby authorized to be made include agreements of all kinds (whether in the form of letters of intent, purchase orders, or otherwise) for all types and kinds of things and services necessary, appropriate or convenient for the prosecution of war, or for the invention, development, or production of, or research concerning any such things, including but not limited to, aircraft, buildings, vessels, arms, armament, equipment, or supplies of any kind, or any portion thereof, including plans, spare parts and equipment therefor, materials, supplies, facilities, utilities, machinery, machine tools, and any other equipment, without any restriction of any kind, either as to type, character, location or form.

3. The War Department, the Navy Department, and the United States Maritime Commission may by agreement modify or amend or settle claims under contracts heretofore or hereafter made, may make advance, progress, and other payments upon such contracts of any percentum of the contract price, and may enter into agreements with contractors and/or obligors, modifying or releasing accrued obligations of any sort, including accrued liquidated damages or liability under surety or other bonds, whenever, in the judgment of the War Department, the Navy Department, or the United States Maritime Commission respectively the prosecution of the war is thereby facilitated. Amendments and modifications of contracts may be with or without consideration and may be utilized to accomplish the same things as any original contract could have accomplished hereunder, irrespective of the time or circumstances of the making of or the form of the contract amended or modified, or of the amending or modifying contract, and irrespective of rights which may have accrued under the contract, or the amendments or modifications thereof.

4. Advertising, competitive bidding, and bid, payment, performance or other bonds or other forms of security, need not be required.

## Title II

Pursuant to Title II of the Act and for the protection of the interests of the United States, I do hereby prescribe the following regulations for the exercise of the authority herein conferred upon the War Department, the Navy Department, and the United States Maritime Commission.



EXECUTIVE ORDER 9001, cont'd

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1. All contracts and all purchases under the Act and this Executive Order shall be reported to the President of the United States. Such reports shall be made at least quarterly, provided, however, that purchases or contracts of less than \$100,000 may be consolidated in such reports with other such purchases and need not be separately set forth. In case the War Department, the Navy Department, or the United States Maritime Commission shall deem any purchase or contract to be restricted, confidential, or secret in its nature by reason of its subject matter, or for other reasons affecting the public interest, such purchases or contracts shall not be included with those described in the report just mentioned, but shall be included in a separate report containing such restricted, confidential, or secret purchases or contracts. The Secretary of War, the Secretary of the Navy, and the United States Maritime Commission shall make public so much of such reports (other than those reports covering restricted, confidential, or secret contracts or purchases) as they shall respectively deem to be compatible with the public interest.

2. Notwithstanding anything in the Act or this Executive Order the War Department, the Navy Department, and the United States Maritime Commission shall not discriminate in any act performed thereunder against any person on the ground of race, creed, color or national origin, and all contracts shall be deemed to incorporate by reference a provision that the contractor and any subcontractors thereunder shall not so discriminate.

3. No claim against the United States arising under any purchase or contract made under the authority of the Act shall be assigned except in accordance with the Assignment of Claims Act, 1940 (Public No. 811, 76th Congress, approved October 9, 1940).

4. Advance payments shall be made hereunder only after careful scrutiny to determine that such payments will promote the national interest and under such regulations to that end as the Secretary of War, the Secretary of the Navy, or the United States Maritime Commission may prescribe.

5. Every contract entered into pursuant to this order shall contain a warranty by the contractor in substantially the following terms:

The contractor warrants that he has not employed any person to solicit or secure this contract upon any agreement for a commission, percentage, brokerage, or contingent fee. Breach of this warranty shall give the Government the right to annul the contract, or, in its discretion, to deduct from the contract price or consideration the amount of such commission, percentage, brokerage, or contingent fees. This warranty shall not apply to commissions payable by contractors upon contracts or sales secured or made through bona fide established commercial or selling agencies maintained by the contractor for the purpose of securing business.

6. Nothing herein shall be construed to authorize the cost-plus-a-percentage-of-cost system of contracting.

7. Nothing herein shall be construed to authorize any contracts in violation of existing law relating to limitation of profits, or the payment of a fee in excess of such limitation as may be specifically set forth in the act appropriating the funds obligated by a contract. In the absence of such limitation, the fixed fee to be paid the Contractor as a result of any cost-plus-a-fixed-fee contract entered into under the authority of this Order shall not exceed seven per centum of the estimated cost of the contract (exclusive of the fee as determined by the Secretary of War, the Secretary of the Navy, or the United States Maritime Commission, as the case may be).

8. No contract or modification or amendment thereof shall be exempt from the provisions of the Walsh-Healey Act (49 Stat. 2036) because of being entered into without advertising or competitive bidding, and the provisions of such act, the Davis-Bacon Act, as amended (49 Stat. 1011), the Copeland Act, as amended (48 Stat. 948), and the Eight Hour Law, as amended by the Act of September 9, 1940 (Public No. 781, 76th Congress) if otherwise applicable shall apply to contracts made and performed under the authority of this Order.

FRANKLIN D. ROOSEVELT

THE WHITE HOUSE

December 27, 1941.

(F. R. Doc. 41-9798; Filed, December 29, 1941; 11:11 a. m.)

EXECUTIVE ORDER 9001

Authorizing the War Department, the Navy Department, and the United States Maritime Commission to perform the functions and exercise the powers described in Title II of an act approved December 18, 1941, entitled "An Act to Expedite the Prosecution of the War Effort", and prescribing regulations for the exercise of such functions and powers.

The successful prosecution of the war requires an all-out industrial mobilization of the United States in order that the materials necessary to win the war may be produced in the shortest possible time. To accomplish this objective it is necessary that the Departments of War and the Navy and the United States Maritime Commission cooperate to the fullest possible degree with the Office of Production Management in the endeavor to make available for the production of war material all the industrial resources of the Country. It is expected that in the exercise of the powers hereinafter granted, these Agencies and the Office of Production Management will work together to bring about the conversion of manufacturing industries to war production, including the surveying of the war potential of industries, plant by plant; the spreading of war orders; the conversion of facilities; the assurance of efficient and speedy production; the development and use of subcontracting to the fullest extent and the conservation of strategic materials.

Title I

1. By virtue of the authority in me vested by the Act of Congress, entitled "An Act to expedite the prosecution of the War effort", approved December 18, 1941, (hereinafter called "the Act") and as President of the United States and Commander-in-Chief of the Army and Navy of the United States, and deeming that such action will facilitate the prosecution of the war, I do hereby order that the War Department, the Navy Department, and the United States Maritime Commission be and they hereby respectively are authorized within the limits of the amounts appropriated therefor to enter into contracts and into amendments or modifications of contracts heretofore or hereafter made, and to make advance, progress, and other payments thereon without regard to the provisions of law relating to the making, performance, amendment, or modification of contracts. The authority herein conferred may be exercised by the Secretary of War, the Secretary of the Navy, or the United States Maritime Commission

EXECUTIVE ORDER 9241

EXTENSION OF THE PROVISIONS OF EXECUTIVE ORDER NO. 9001  
OF DECEMBER 27, 1941, TO THE OFFICE OF STRATEGIC SERVICES,  
UNITED STATES JOINT CHIEFS OF STAFF

By virtue of the authority vested in me by the act of Congress entitled "An Act to expedite the prosecution of the war effort", approved December 18, 1941, and as President of the United States, and deeming that such action will facilitate the prosecution of the war, I hereby extend the provisions of Executive Order No. 9001 of December 27, 1941,<sup>1</sup> to the Office of Strategic Services, United States Joint Chiefs of Staff, with respect to all contracts made or to be made by it relating to the prosecution of the war; and subject to the limitations and regulations contained in such Executive order, I hereby authorize the Director of the Office of Strategic Services, and such officers and employees as he may designate, to perform and exercise as to that office all the functions and powers vested in and granted to the Secretary of War, the Secretary of the Navy, and the United States Maritime Commission by such Executive order.

Franklin D. Roosevelt

The White House  
September 1, 1942

(F.R.Doc. 42-9004; Filed, September 11, 1942; 12:07 p.m.)

<sup>1</sup>6 F.R. 6787

AMENDING PARAGRAPH 1 OF TITLE II OF EXECUTIVE ORDER NO. 9001 OF DECEMBER 27, 1941 CONCERNING REPORTS OF CONTRACTS AND PURCHASES MADE UNDER AUTHORITY OF TITLE II OF THE FIRST WAR POWERS ACT, 1941

By virtue of the authority vested in me by Title II of the First War Powers Act, 1941, approved December 18, 1941, (Public Law 354, 77th Congress) and as President of the United States and Commander in Chief of the Army and Navy of the United States and deeming that such action will facilitate the prosecution of the war, it is hereby ordered as follows:

1. Paragraph 1 of Title II of Executive Order No. 9001 of December 27, 1941, requiring the War Department, the Navy Department, and the United States Maritime Commission to report to the President with respect to all contracts and purchases made pursuant to the said act and Executive Order, is hereby amended to read as follows:

"1. Complete data shall be maintained by the War Department, the Navy Department, and the United States Maritime Commission as to all contracts and purchases which they respectively make pursuant to the Act and this Executive Order. The Secretary of War, the Secretary of the Navy, and the Chairman of the United States Maritime Commission shall make available for public inspection, as they may respectively deem compatible with the public interest, so much of such data as does not cover restricted, confidential, or secret contracts or purchases."

2. This order shall be effective as of December 27, 1941, and shall apply to all those departments and other agencies of the Government, and the respective heads thereof, to which the provisions of the said Executive Order No. 9001 have heretofore been or may hereafter be extended.

FRANKLIN D. ROOSEVELT

THE WHITE HOUSE,  
January 30, 1943.

(F. R. Doc. 43-1731; Filed, February 2, 1943; 10:39 a.m.)